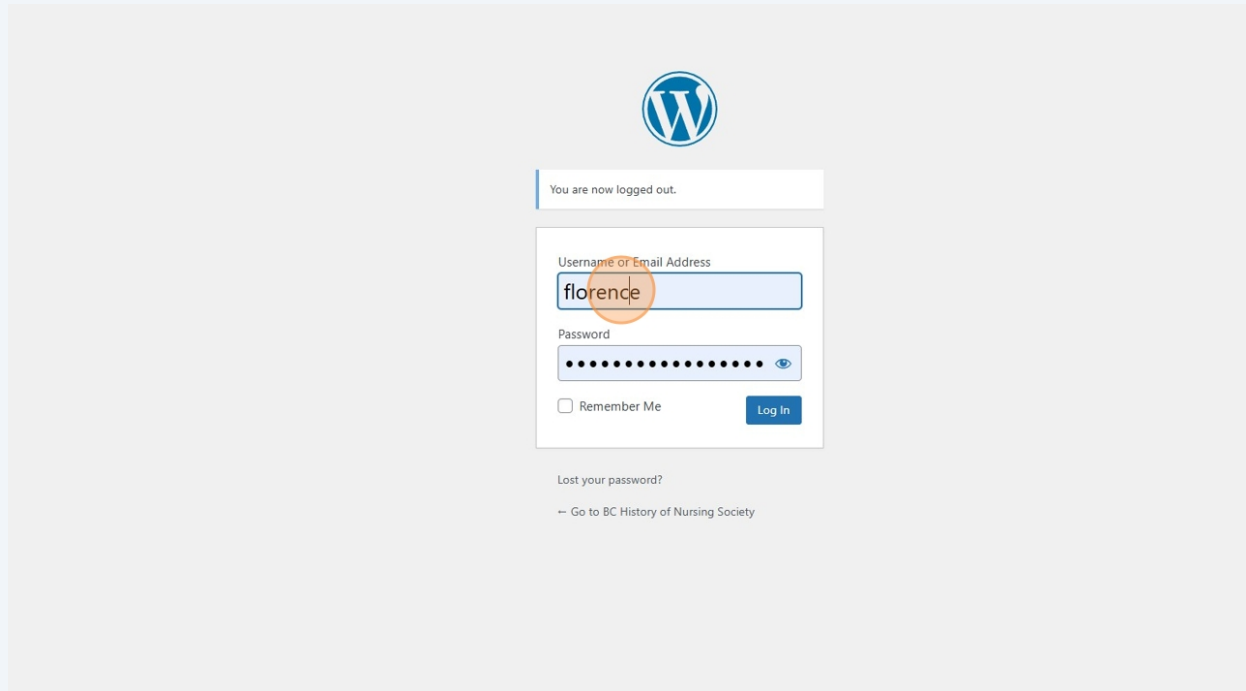


Logging in and Editing the Home Page

1

Go to www.bcnursinghistory.ca/wp-admin Add your user name and password



WordPress logo

You are now logged out.

Username or Email Address
florence

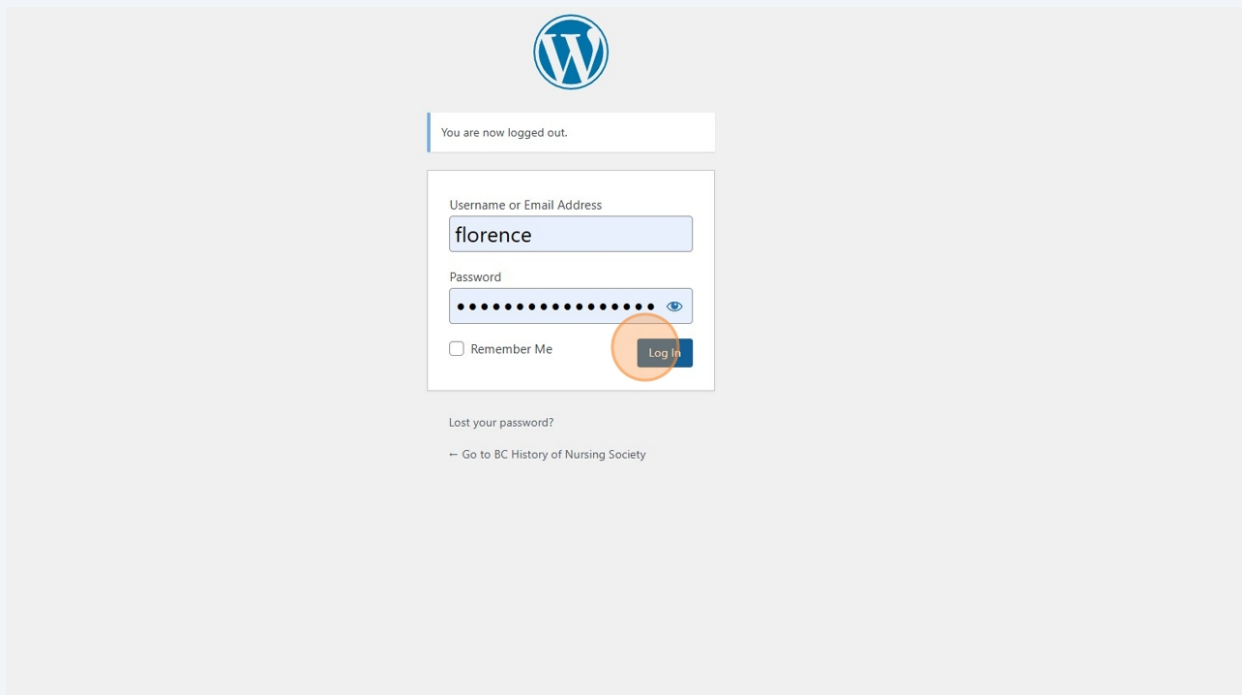
Password
.....

☐ Remember Me

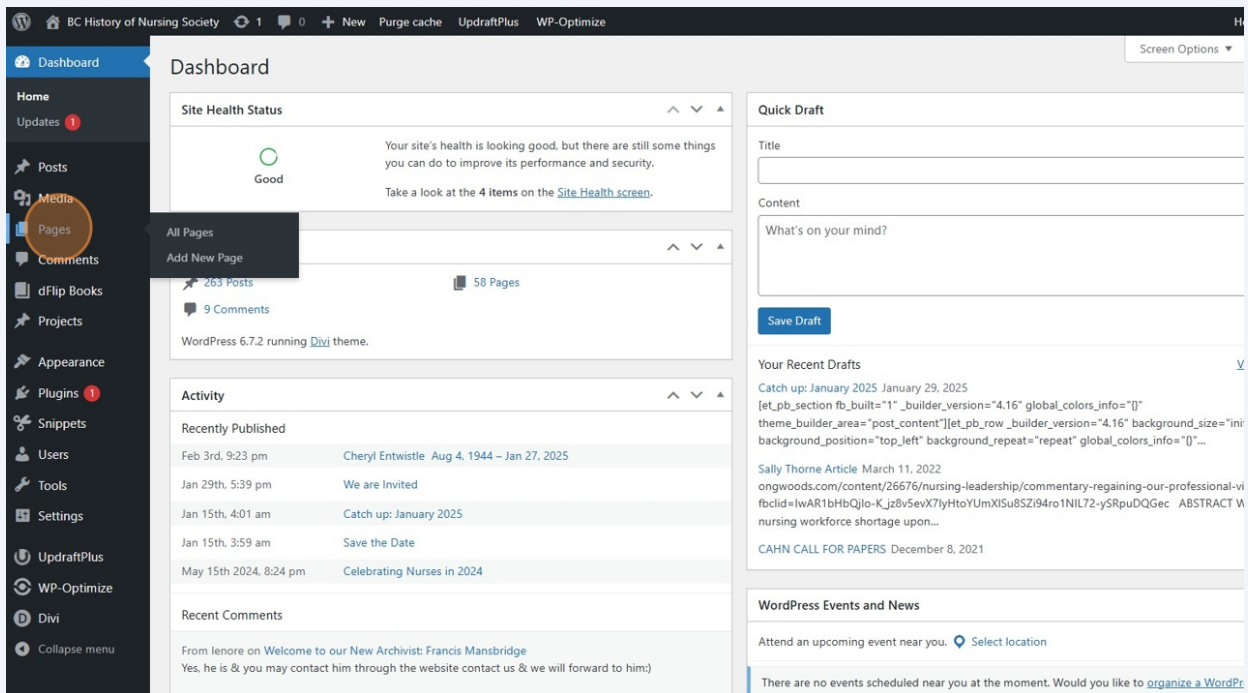
[Lost your password?](#)

[Go to BC History of Nursing Society](#)

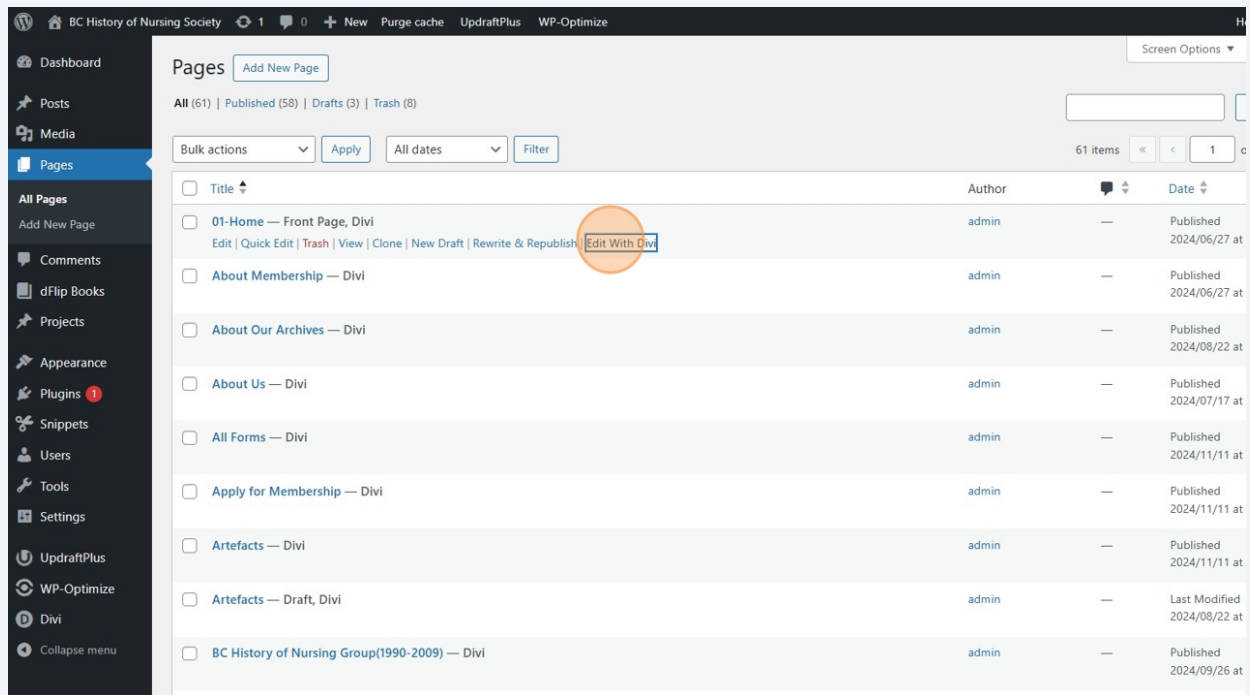
2 Click login



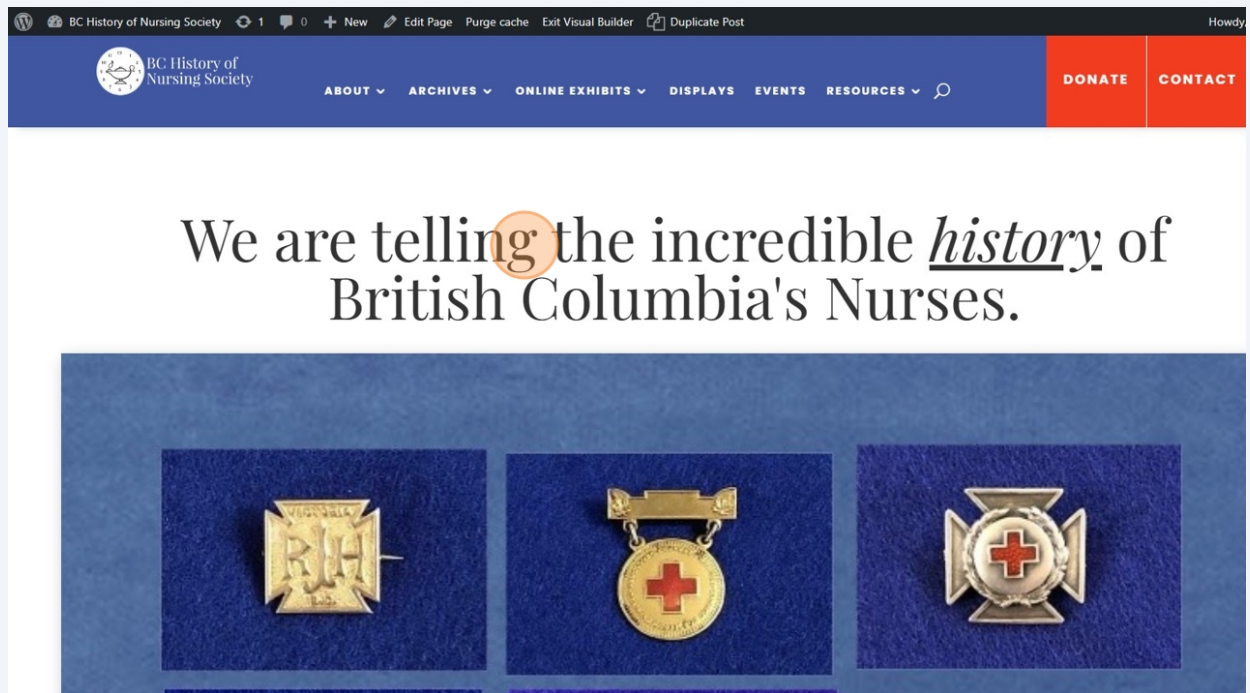
3 Now you are in the back end. Navigate to Pages.



4 Find 01 Home - this is the home page. Click "Edit with Divi"

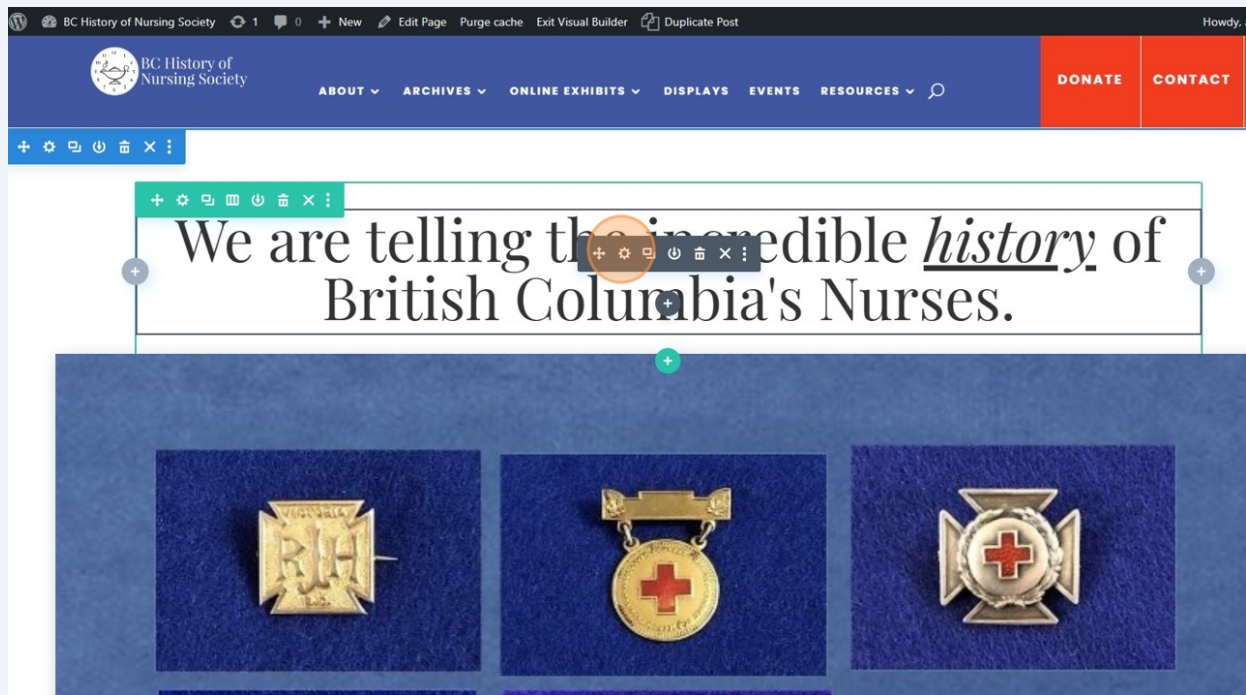


5 Change the Headline



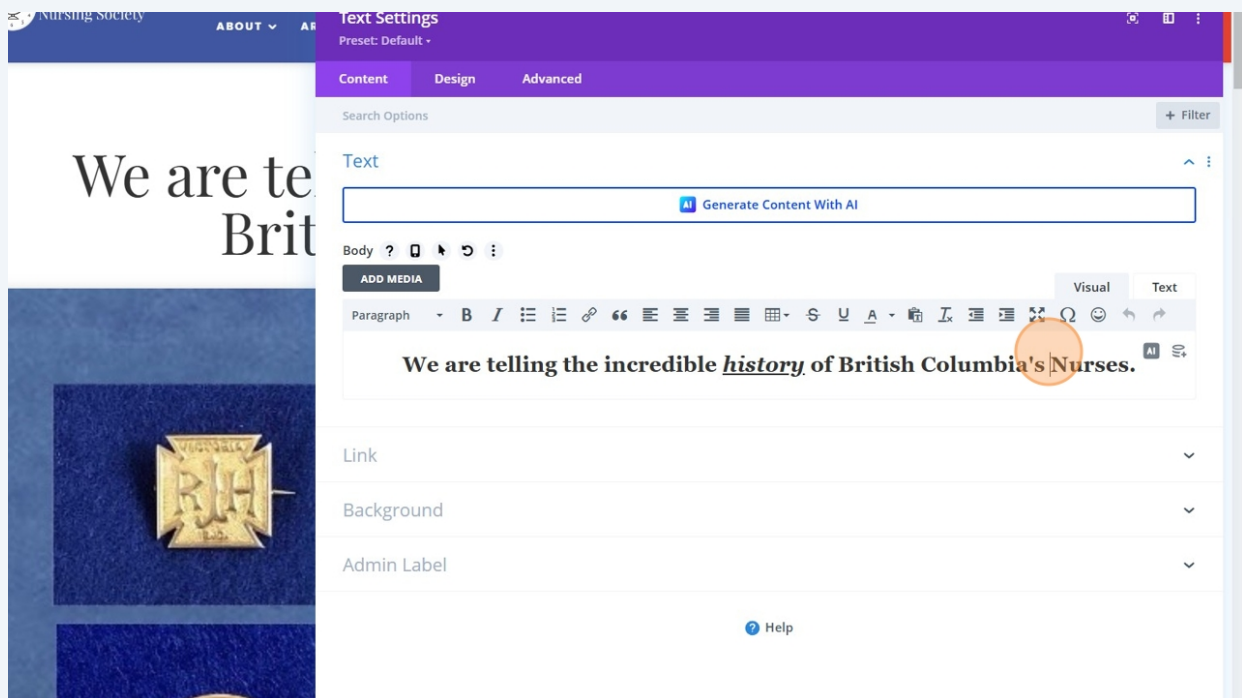
6

There are 3 areas. Blue = the section. Aqua = the row. Black = the content area. Click on the gear in the black section to edit the headline



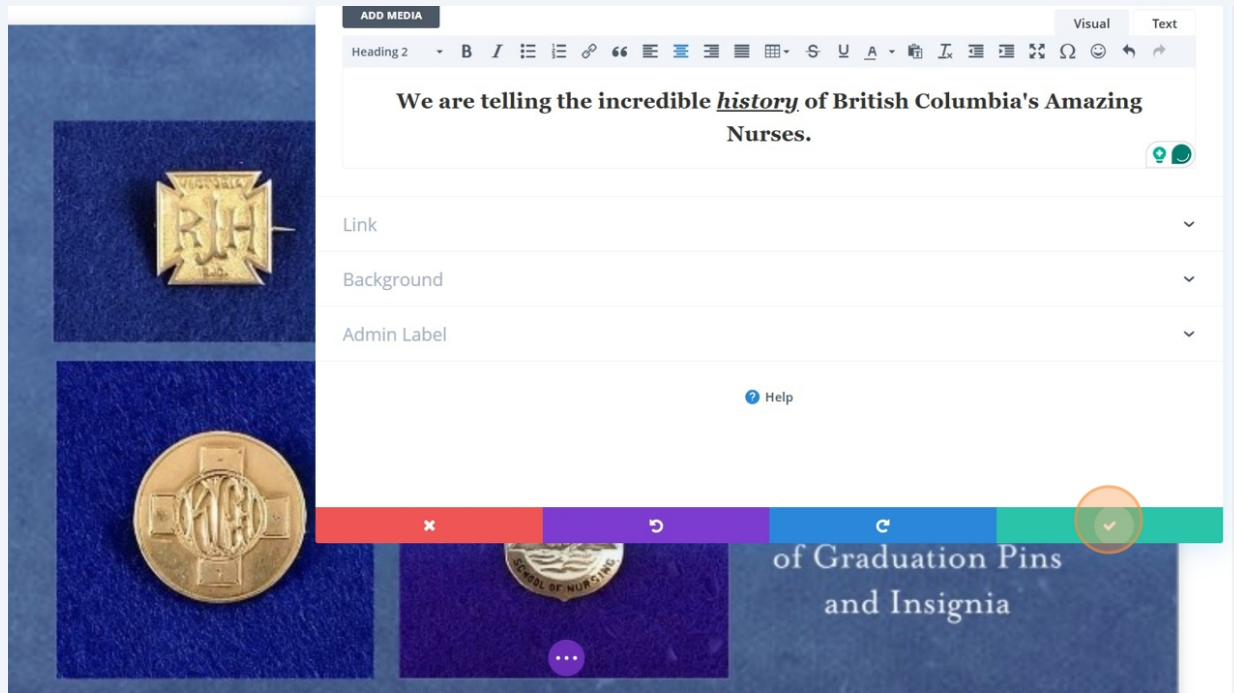
7

Make any changes



8 Type "Amazing"

9 Click the green check mark to save



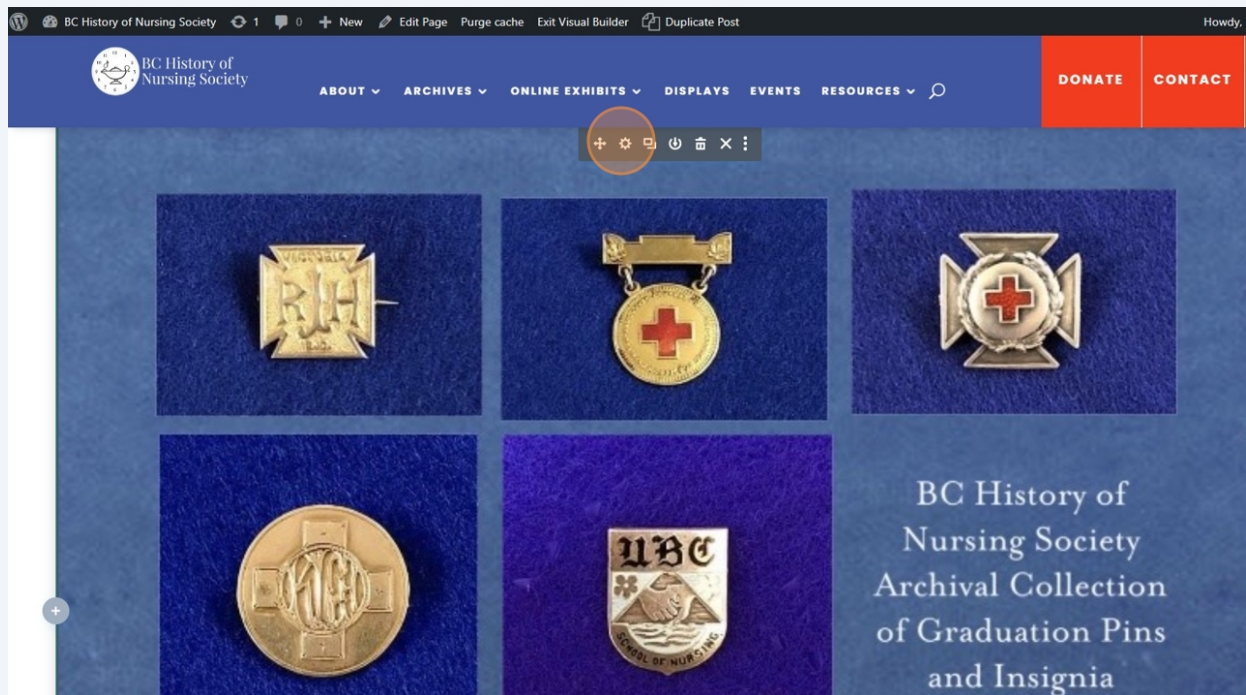
- 10 Save the change to make it live - click the 3 dots at the bottom of the page



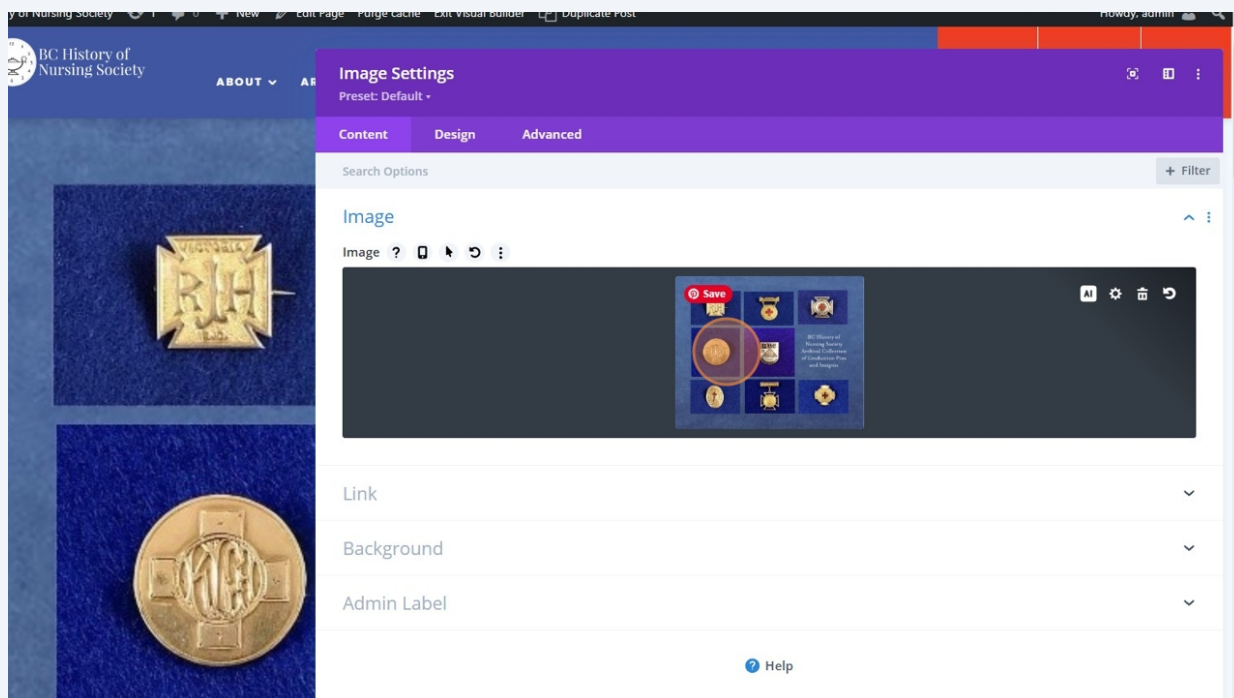
- 11 To save - click the green checkmark button



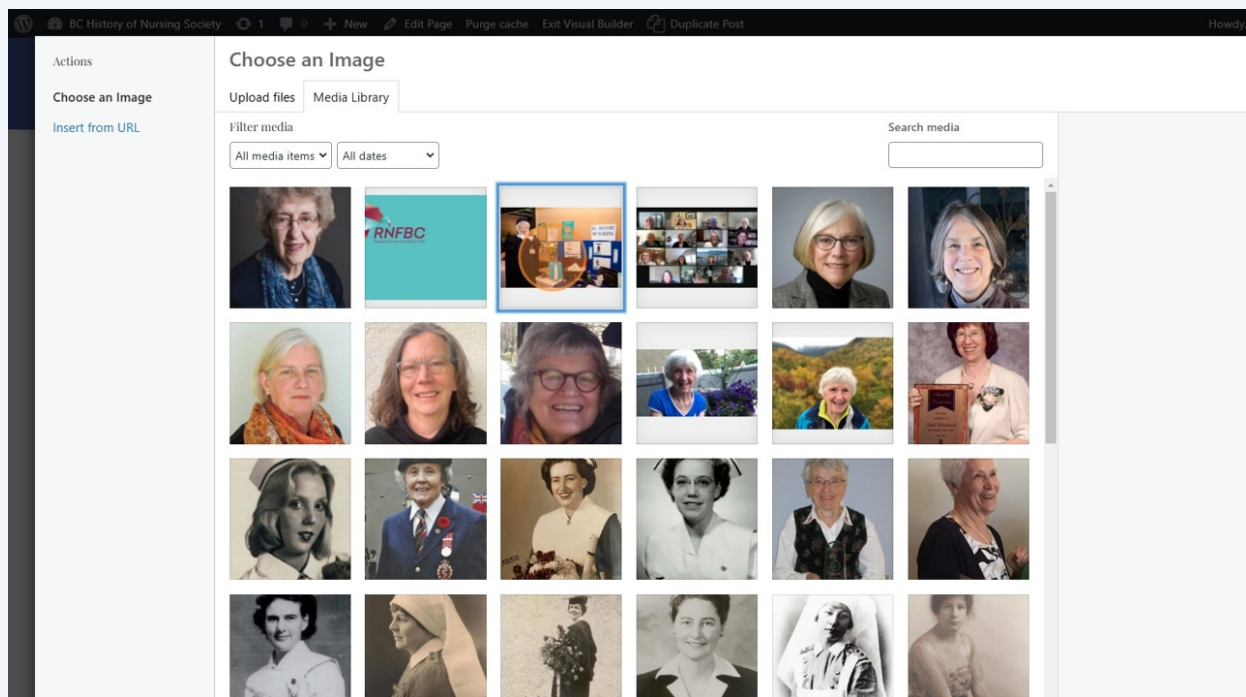
12 Change the BIG home page image - click the gear icon



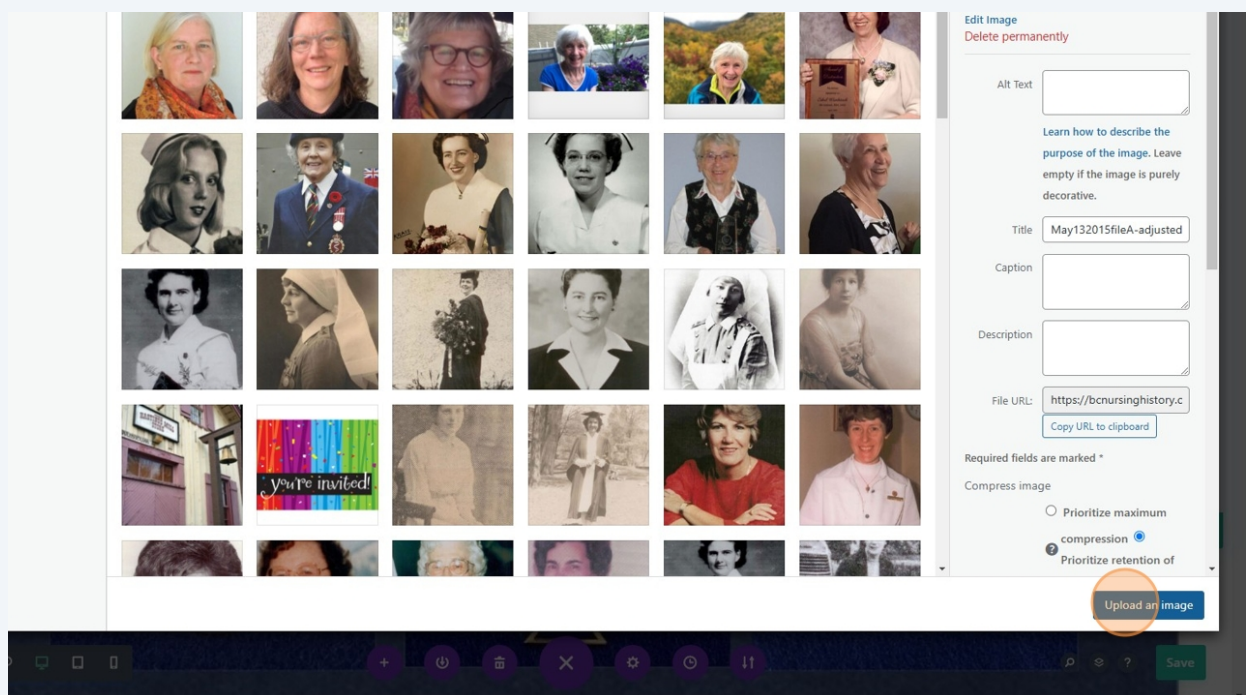
13 Click on the image



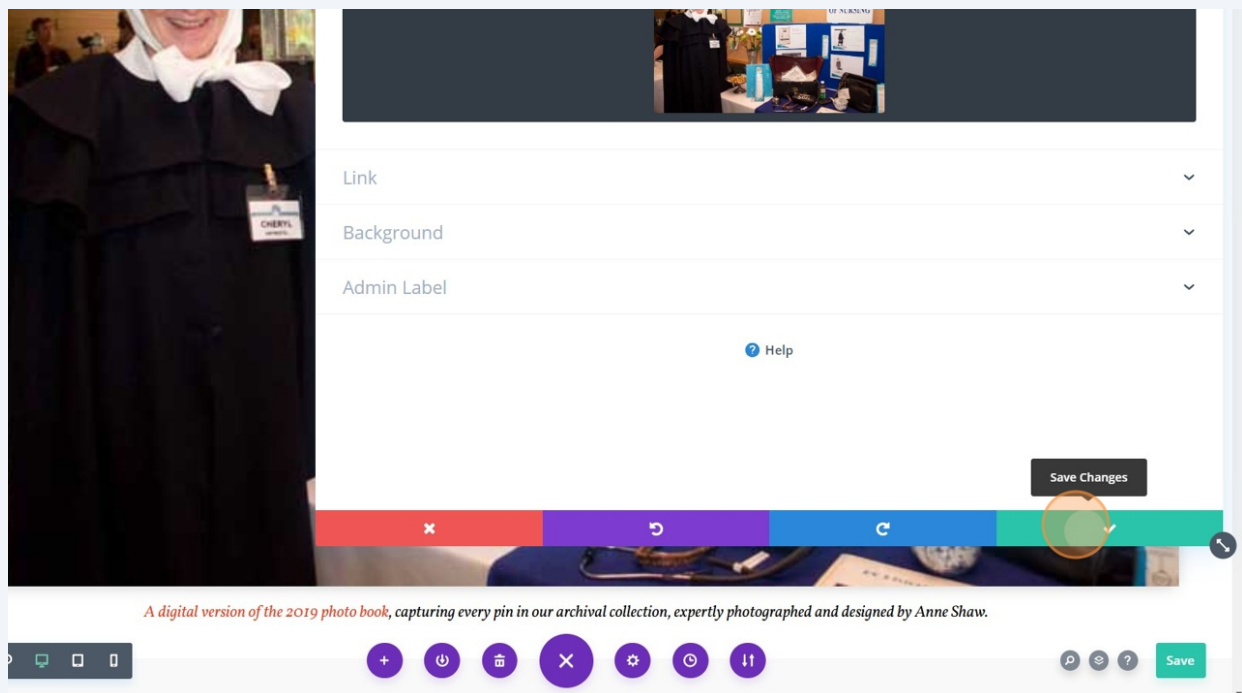
14 Find an image you want to use



15 Click "Upload an image"



16 Click the green checkmark button to save



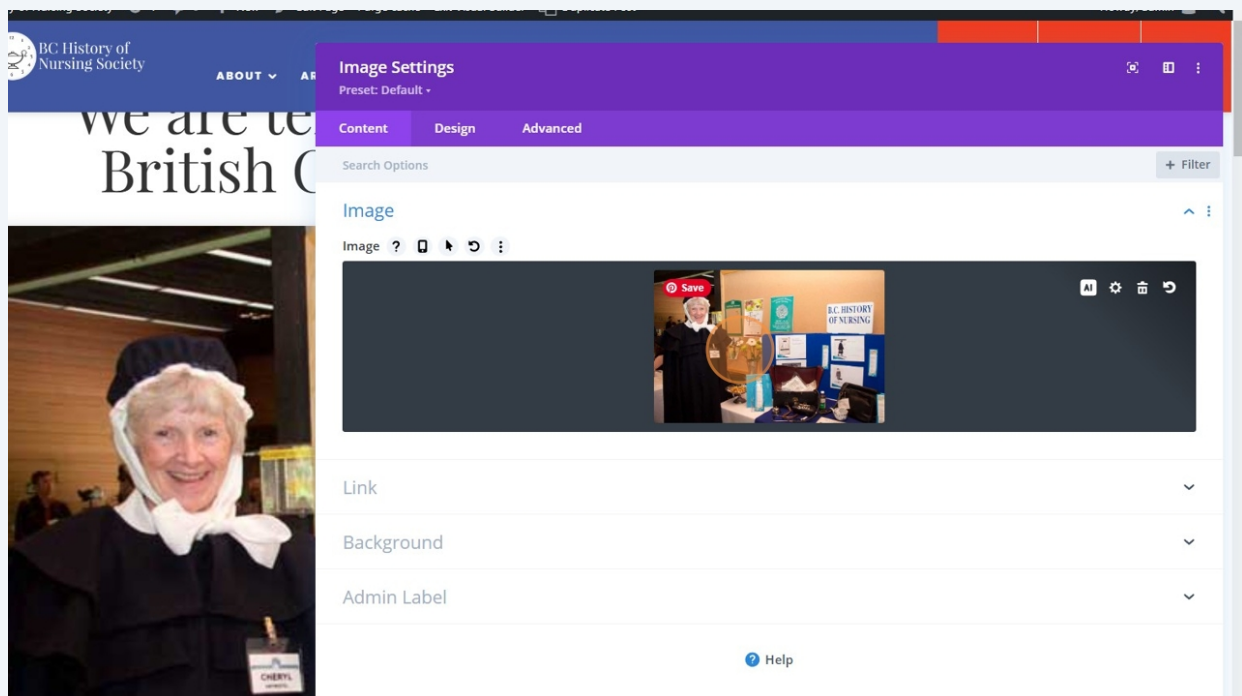
17 Double-click here if you want to update the text



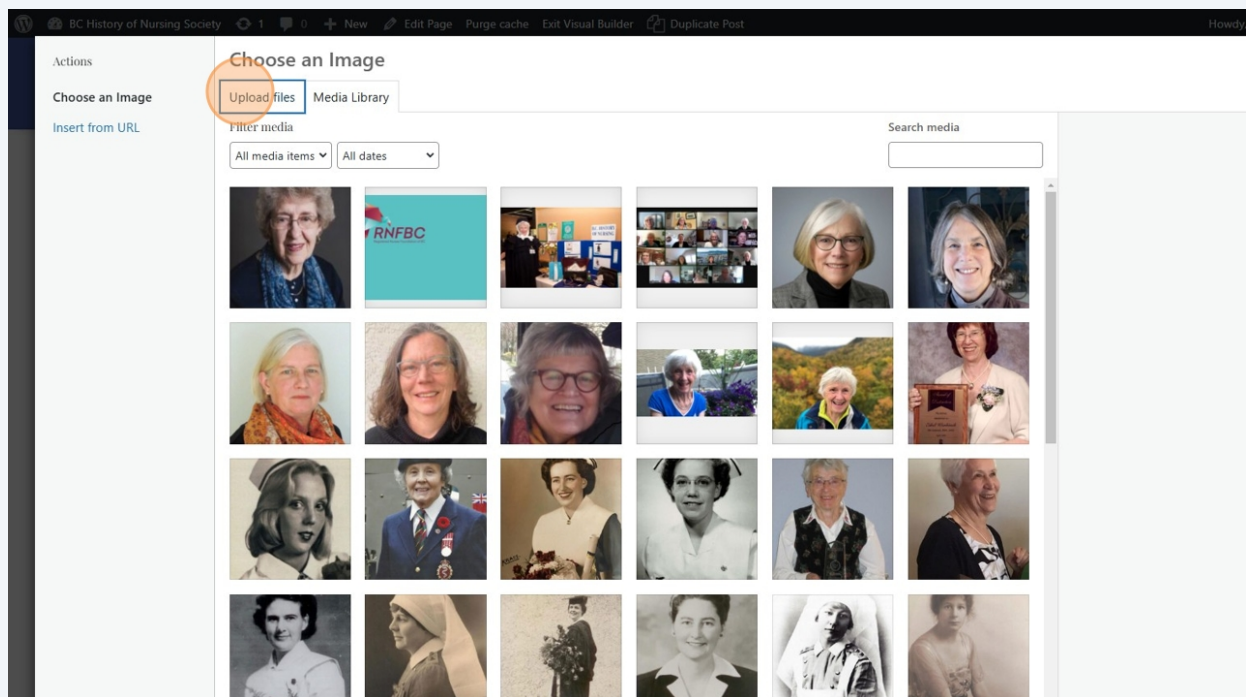
18 Let's do it again - but upload a new photo



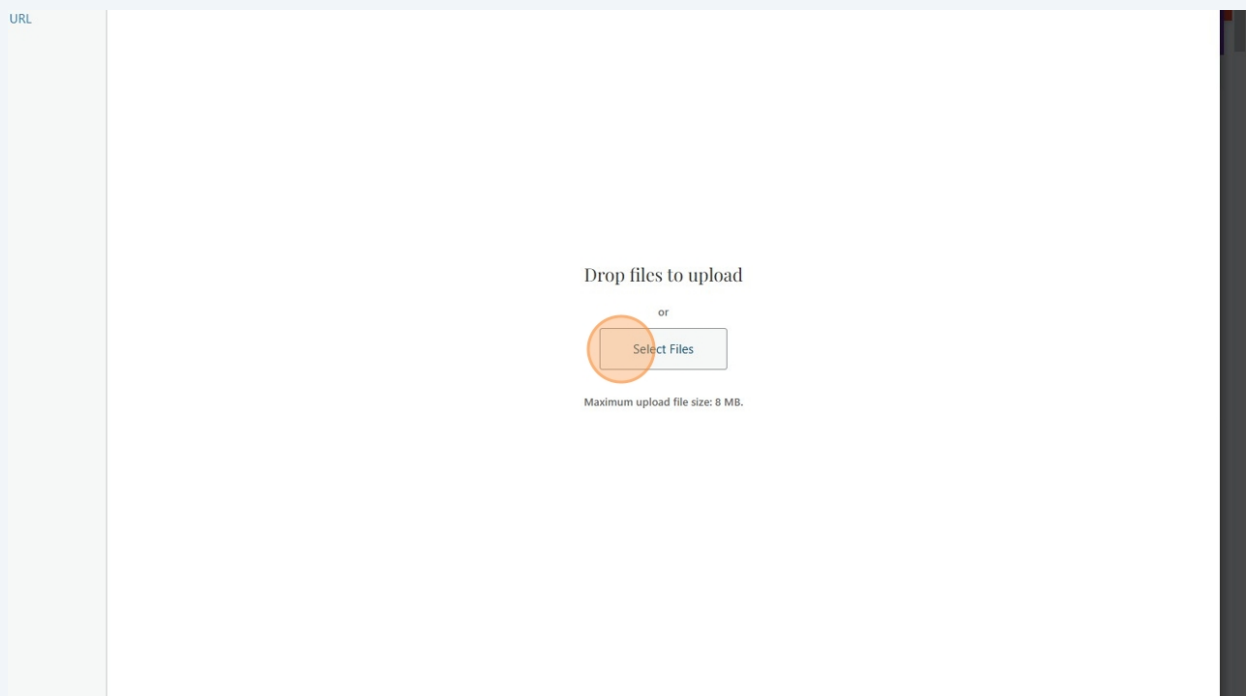
19 Click this image.



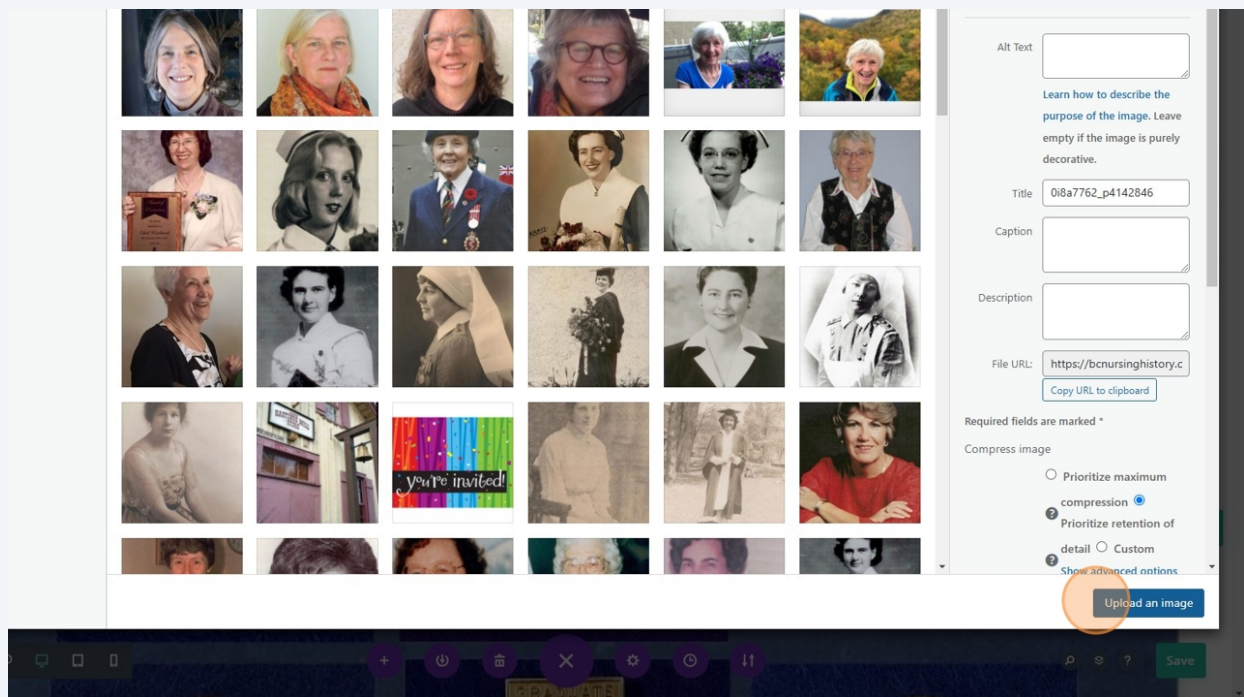
20 Click "Upload files"



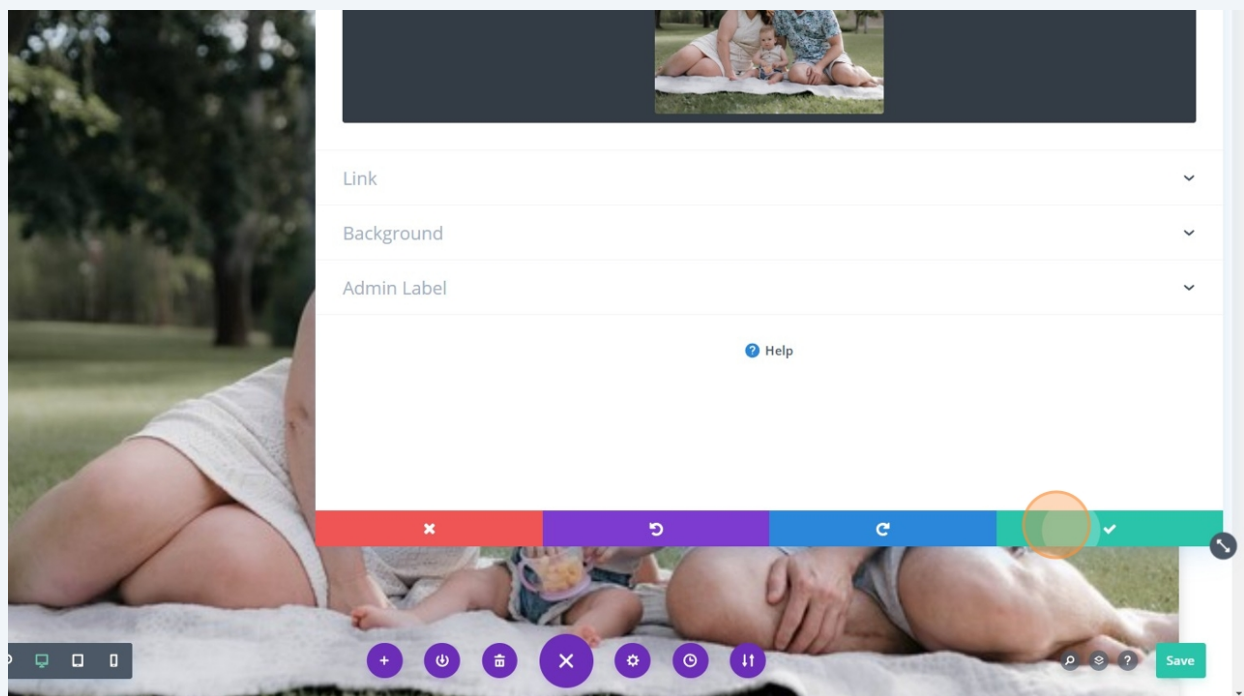
21 Click "Select Files" - upload the file you want to use



22 Click "Upload an image"



23 Click the green checkmark button to save



24 Your new image is there



25 To edit more text - hover over the area until the black outline box appears and click with your mouse

A digital version of the 2019 photo book, capturing every pin in our archival collection, expertly photographed and designed by Anne Shaw.

Our mission is to discover, disseminate, and preserve nursing history in British Columbia.

In 1989 interested registered nurses banded together and formed the BC History of Nursing Professional Practice Group under the umbrella of the Registered Nurses Association of BC.

In 2008 the organization became registered under the Society Act of BC and is now known as the BC History of Nursing Society (BCHNS). The majority of members are BC registered nurses and nursing students, but membership also includes groups, nurses, researchers, historians and nursing students from across Canada. An active membership is essential in order to meet our goals.

A group of women in historical nursing uniforms, including a nurse in a white uniform with a red cross on the chest. The image is part of a digital photo book layout.

26 Click the gear icon

BC History of Nursing Society

ABOUT ARCHIVES ONLINE EXHIBITS DISPLAYS EVENTS RESOURCES

DONATE CONTACT

A digital version of the 2019 photo book, capturing every pin in our archival collection, expertly photographed and designed by Anne Shaw.

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27 Make any changes

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28 Press **ctrl + b**

29 Click to save

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Link

Background

Admin Label

Discover Our Story, Our Legacy, and How You Can Be Part of It.

Explore who we are, delve into our rich archives and exhibits, and join us in preserving the history of nursing in

Save

30 Change an image

Discover Our Story, Our Legacy, and How You Can Be Part of It.

Explore who we are, delve into our rich archives and exhibits, and join us in preserving the history of nursing in British Columbia.



Who We Are

We are dedicated to preserving, celebrating, and sharing BC's rich nursing history. Join us in supporting our mission and becoming part of our community.

[+ EXPLORE](#)



Our Archives & Exhibits

Explore a wealth of historical treasures showcasing BC's nursing legacy, from photographs and artifacts to inspiring stories that shaped healthcare.

[+ LEARN](#)



Become a Member

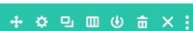
Support the preservation of BC's nursing history by joining our community. Your membership helps sustain our archives, exhibits, and ongoing work.

[+ JOIN](#)

31 Hover over the image until the black outline appears - and click with your mouse

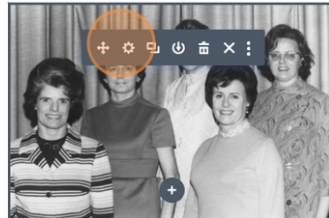
Discover Our Story, Our Legacy, and How You Can Be Part of It.

Explore who we are, delve into our rich archives and exhibits, and join us in preserving the history of nursing in British Columbia.



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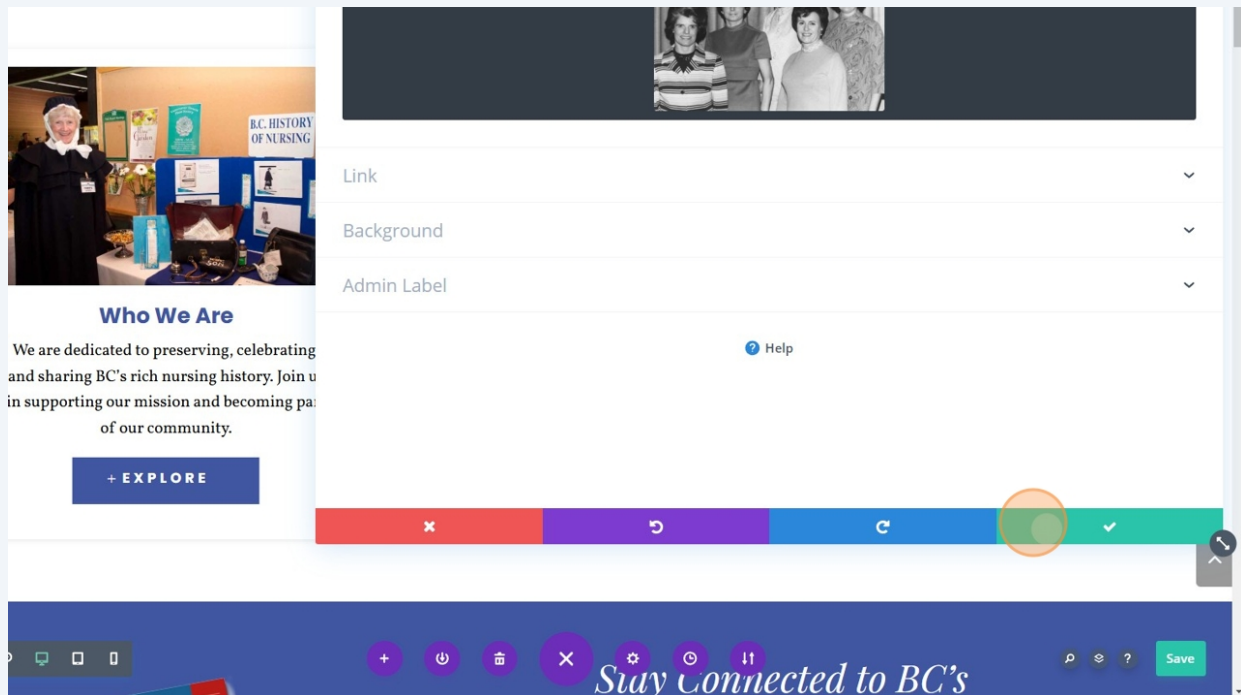
Explore a wealth of historical treasures showcasing BC's nursing legacy, from photographs and artifacts to inspiring stories that shaped healthcare.



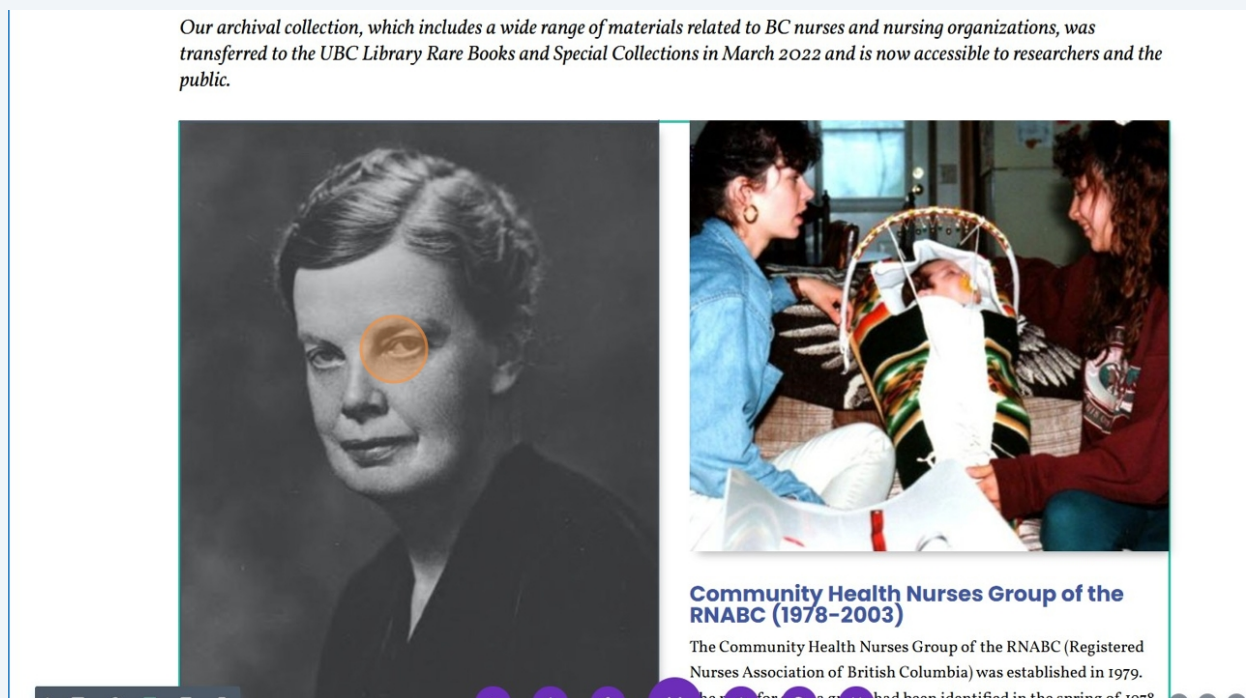
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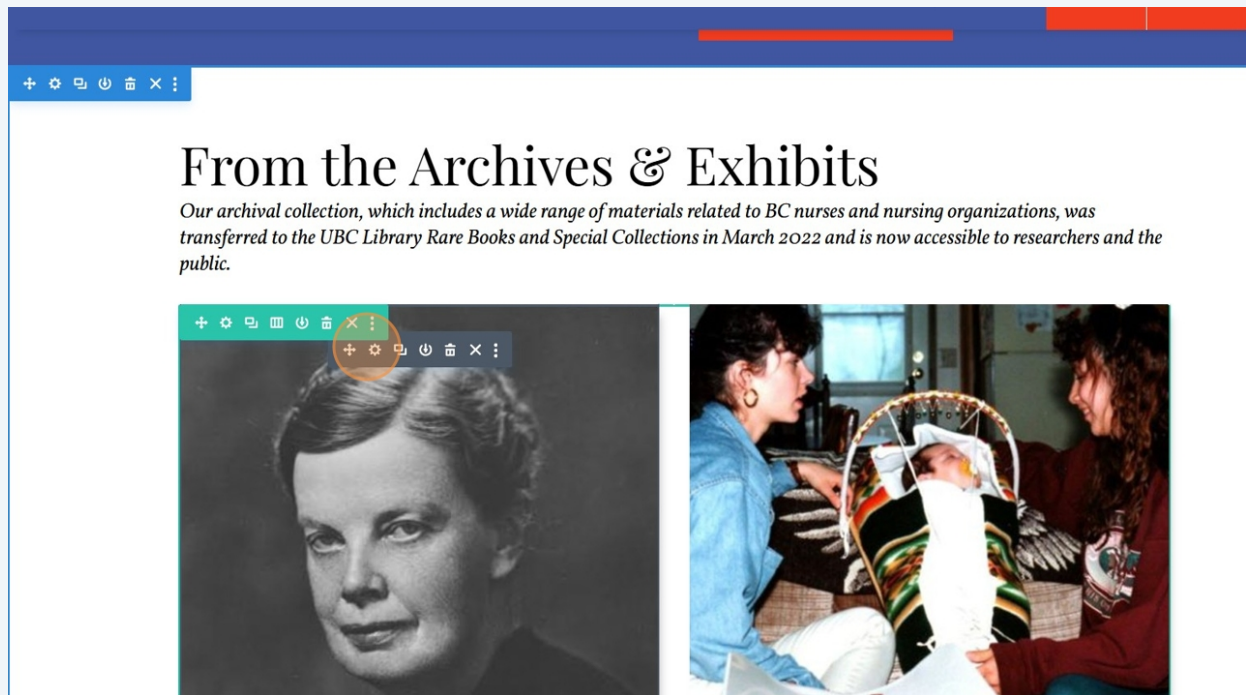
32 Follow the same steps as above



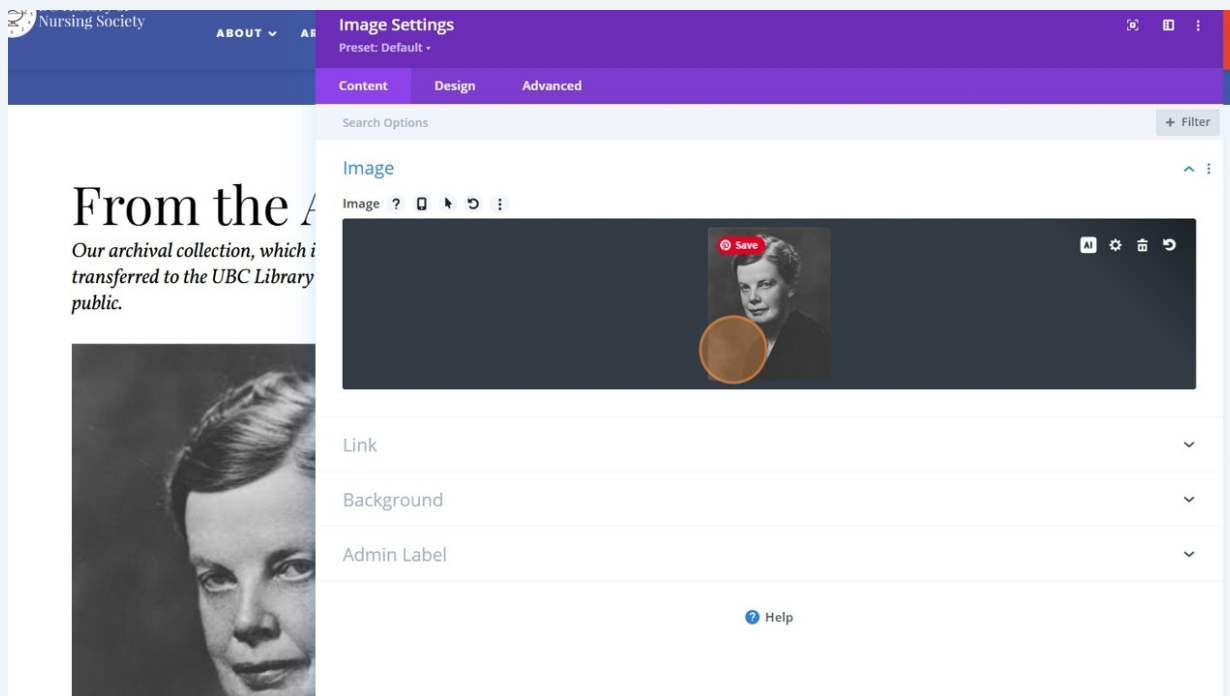
33 Change an image



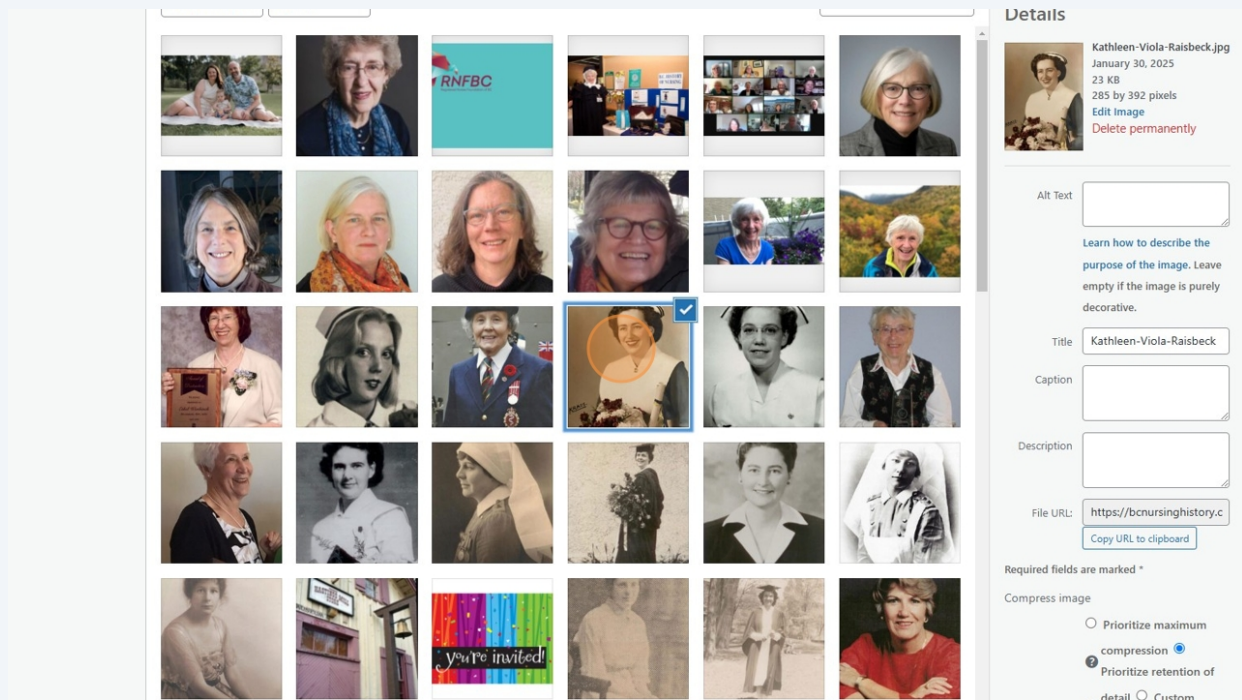
34 Hover over the image until the black outline appears - and click with your mouse



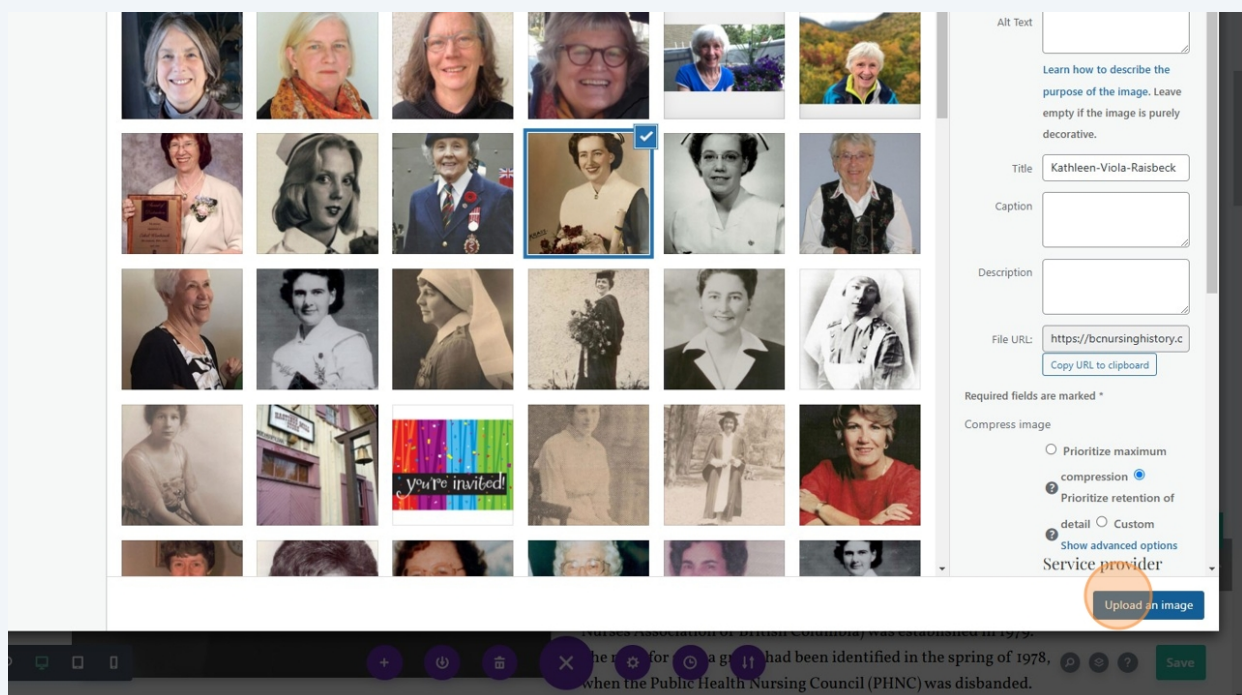
35 Click the image.



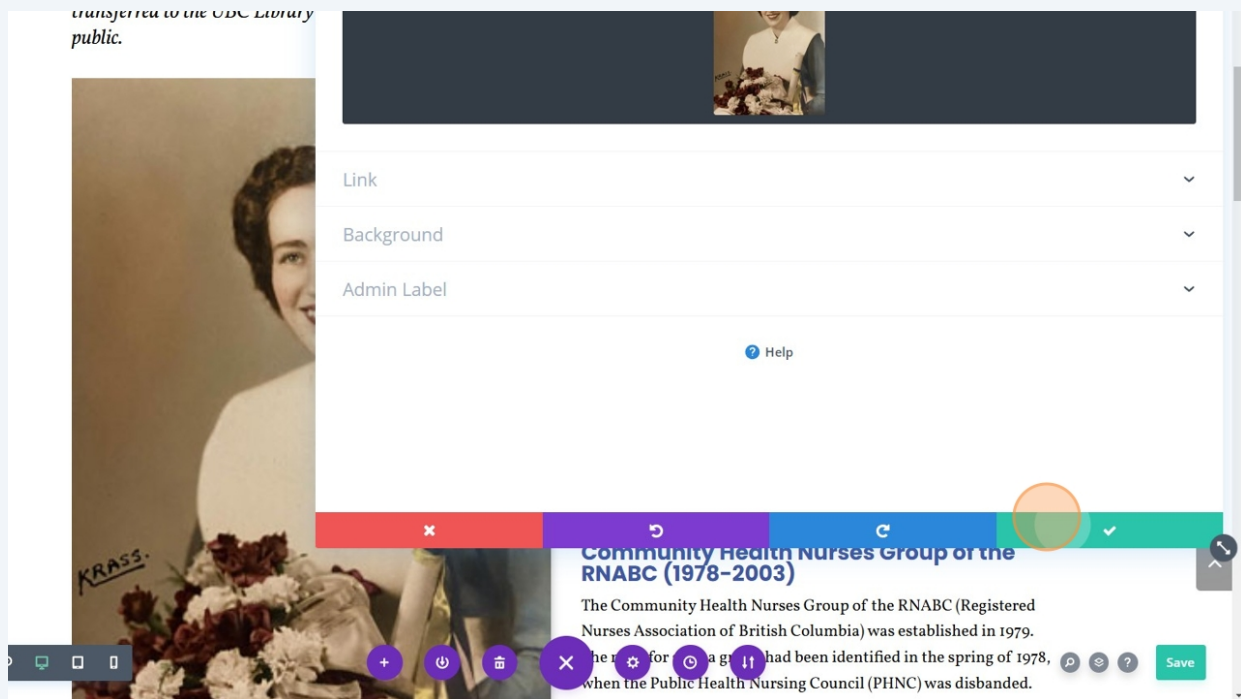
36 Find an image in the site or upload or new image



37 Click "Upload an image"



38 Click the green checkbox button to save



39 Don't forget to go down to the bottom and SAVE your changes to make them live on the site