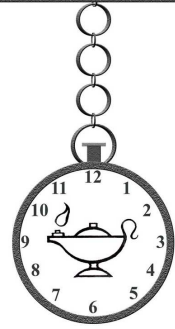


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Researcher Application

Researcher (please print name): _____

Email: _____ Phone: _____

Purpose of Research: _____

Materials requested

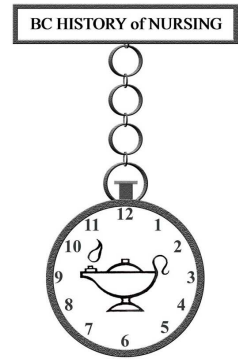
Fonds or collection name(s): _____

Materials and files required: _____

Researcher's Publication Plans: _____

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CONDITIONS OF ACCESS AND USE FOR BCHNS ARCHIVES

BCHNS Archives are housed in office # T 260, UBC School of Nursing. The collection is available to students, researchers and all interested members of the public. BCHNS is an independent society run by volunteers and is dependent on donations for funding.

To make enquiries or make an appointment to carry out research, email directly to the Archivist at hons.archives@nursing.ubc.ca with a brief description of your area of interest and purpose. Our web site is a useful place to start the search.

1. Archival materials must be used within the confines of the Archival office.
2. To preserve all archival documents the use of pens is not permitted in archives.
3. Food and beverages are not permitted in Archives.
4. All materials require careful use and handling.
5. Electronic devices may be used for making notes directly from documents.
6. Photocopying of documents is performed by the Archivist or a member of the Archives Committee within the confines of the archives office.
7. There is a nominal charge for photocopying.
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10. Proper citation and acknowledgement must be given to BCHNS for any material found in archives and used in any paper, research, publication or display.
11. Researcher should inform the Archivist if they intend to publish or use material for a display or exhibition.
12. THE RESEARCHER IS RESPONSIBLE FOR OBTAINING COPYRIGHT PERMISSION TO USE ALL MATERIALS INTENDED FOR EXHIBITION AND/OR FOR PUBLICATION. BCHNS holds copyright to most of the collection but it is the responsibility of the researcher to determine this.

BCHNS Archives would greatly appreciate a complimentary copy of any work written using material from our Collection.

I _____ have read and agree to abide by the Conditions of Access and Use of the BC History of Nursing Society Archives.

Researcher's Signature: _____ Date Signed _____

Archivist's Signature _____ Date Signed _____

Research application number _____

Revised by the BCHNS Archives Committee: Ethel Warbinek, Nan Martin, Francis Mansbridge, Archivist, and Marjory Ralston, Chair. Approved by the Executive Committee 10th October, 2013.

REVISED 2013